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# Section 1: Meeting VET sector requirements

Training organisations have a range of requirements that they must meet in developing and implementing quality training and assessment strategies and practices for course programs. As a trainer, you also have a range of requirements that must be considered when implementing programs for your specific group of learners.

## 1.1 How Aspire's resources assist in meeting requirements

The following section outlines a range of VET sector requirements and how Aspire's resources may assist you and your training organisation in implementing a quality learning experience.

VET sector requirement	Aspire's approach
<b>Australian Qualifications Framework</b> The Australian Qualifications Framework is the national policy for regulated qualifications in the Australian education and training system. The AQF incorporates the quality assured qualifications from each education and training sector into a single comprehensive national qualifications framework. You and your training organisation must be aware of the requirements of the relevant AQF qualification or course requirements, from the endorsed training package, as you implement course delivery.	Aspire's learning resources, practice tasks and learning checkpoints have been pitched at a level suitable for the unit of competency and the qualifications for which it is relevant, based on the specifications in the Australian Qualifications Framework (AQF) (Second edition, January 2013). For more information regarding these specifications, and to download the Australian Qualifications Framework, visit the AQF website at: <a href="http://www.aqf.edu.au">www.aqf.edu.au</a> .
<b>Volume of learning</b> When developing training and assessment strategies for this unit and the qualification for which it is relevant, you and your training organisation must take into account the volume of learning requirements as defined by the Australian Qualifications Framework. An explanation of volume of learning can be accessed at: <a href="http://www.aqf.edu.au/wp-content/uploads/2013/06/Volume-of-Learning-Explanation.pdf">www.aqf.edu.au/wp-content/uploads/2013/06/Volume-of-Learning-Explanation.pdf</a>	Aspire ensures that each unit of competency is covered completely and in depth in both the learning content and the assessment. This approach will help you meet volume of learning requirements as you develop your training and assessment strategies.

## Section 2: Unit of competency information

### 2.1 Unit of competency

#### CHCAOD006 Provide interventions for people with alcohol and other drugs issues

##### Modification history

Release	Comments
Release 1	<p>This version was released in CHC Community Services Training Package release 2.0 and meets the requirements of the 2012 Standards for Training Packages.</p> <p>Significant changes to elements and performance criteria. New evidence requirements for assessment, including volume and frequency requirements. Significant change to knowledge evidence.</p>

##### Application

This unit describes the skills and knowledge required to confirm, conduct and monitor intervention strategies to address alcohol and other drugs (AOD) issues.

This unit applies to workers who provide support to people with AOD issues within the scope of an established individual treatment plan. Interventions would be ongoing and be conducted under the guidance of a supervisor.

*The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice.*

## 2.2 Unit of competency assessment requirements

### Assessment Requirements for CHCAOD006 Provide interventions for people with alcohol and other drugs issues

#### Modification History

Release	Comments
Release 1	<p>This version was released in <i>CHC Community Services Training Package release 2.0</i> and meets the requirements of the 2012 Standards for Training Packages.</p> <p>Significant changes to elements and performance criteria. New evidence requirements for assessment, including volume and frequency requirements. Significant change to knowledge evidence.</p>
Performance Evidence	<p>The candidate must show evidence of the ability to complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the job role. There must be evidence that the candidate has:</p> <ul style="list-style-type: none"> <li>planned, conducted and monitored interventions for at least 2 people with AOD issues as detailed in their treatment plan, using evidence based interventions, at least 1 of which, must be motivational interviewing</li> </ul>
Knowledge Evidence	<p>The candidate must be able to demonstrate essential knowledge required to effectively do the task outlined in elements and performance criteria of this unit, manage the task and manage contingencies in the context of the work role. This includes knowledge of:</p> <ul style="list-style-type: none"> <li>legal and ethical considerations (international, national, state/territory, local) in AOD work, and how these are applied in organisations and individual practice: <ul style="list-style-type: none"> <li>children in the workplace</li> <li>codes of conduct</li> <li>codes of practice</li> <li>discrimination</li> <li>dignity of risk</li> <li>duty of care</li> <li>human rights</li> <li>informed consent</li> <li>mandatory reporting</li> <li>practice standards</li> <li>privacy, confidentiality and disclosure, including limitations</li> </ul> </li> </ul>

## 3.2 Learning mapping

CHCAOD006 *Provide interventions for people with alcohol and other drugs issues*, Release 1

Unit of competency	Content	Practice tasks	Learning checkpoint
<b>Element 1: Prepare for intervention</b>	<b>Topic 1: Prepare for an intervention</b>	n/a	n/a
1.1 Interpret intervention requirements from the individual treatment plans	1A Interpret intervention requirements from the individual treatment plans	1	LC 1: Part A 1, 4, 6 Part B 1
1.2 Identify and organise support resources required for the intervention	1B Identify and organise support resources required for the intervention	2	LC 1: Part A 3 Part B 1, 2
1.3 Plan the intervention, in line with client needs and treatment plan	1C Plan the intervention in line with the person's needs and treatment plan	3	LC 1: Part A 2, 5 Part B 2
<b>Element 2: Confirm intervention requirements with client</b>	<b>Topic 2: Confirm the intervention requirements with the person</b>	n/a	n/a
2.1 Describe features of the intervention and how it can be used effectively	2A Describe features of the intervention and how it can be used effectively	4	LC 2: Part A 1 Part B 1
2.2 Confirm client understanding of the intervention	2B Confirm the person's understanding of the intervention	5	LC 2: Part A 2, 5 Part B 1

## Final assessment tasks

The final assessment provided in Aspire's print learner guide or online resource includes an overview that is laid out as follows (or similar):

To demonstrate your competency using this final assessment you must successfully complete four assessment tasks.

<b>Complete the following task</b>	<ul style="list-style-type: none"><li>• Part A – Questioning You will demonstrate a sound knowledge of the unit requirements in your responses.</li><li>• Part B – Case study questions You will demonstrate a sound knowledge of the unit requirements in your responses.</li><li>• Part C – Observation You will demonstrate your skills and knowledge in a simulated workplace environment.</li></ul>
<b>Refer to the Aspire <i>Practical placement logbook</i> for this unit</b>	<ul style="list-style-type: none"><li>• Practical placement Your performance will be assessed in the workplace.</li></ul>

Please note that Part C is only included where the Assessment requirements for the unit of competency specify aspects of performance evidence that must be demonstrated in a simulated environment before practical placement. In all other cases, observation tasks have been incorporated into the practical placement assessment. Please refer to Aspire's *Practical placement logbook – User guide* for further information.

## How to use the assessment plan

Once assessment tasks and options have been discussed with the candidate, required and preferred tasks should be selected and documented in the assessment plan. An example of the assessment plan is provided here.

Assessment plan	
Training organisation name:	
Candidate name:	
Phone number:	
Date:	
Email:	
Assessor name:	
Unit of competency:	CHCAOD006 Provide interventions for people with alcohol and other drugs issues, Release 1
Assessment tasks to be undertaken:	<input type="checkbox"/> Part A – Questions <input type="checkbox"/> Part B – Case study questions <input type="checkbox"/> Practical placement
Ready for assessment declaration:	<p>I confirm that the purpose and procedures of this assessment have been clearly explained to me. I have been consulted about any special needs I might have in relation to the assessment process. The criteria to be used for this assessment have been discussed with me, as have the consequences and possible outcomes of the assessment.</p> <p>I have accessed and understand general assessment information as provided by my training organisation.</p> <p>I have been given fair notice of the date, time, venue and other arrangements for this assessment. I have completed a self-assessment of my performance of the skills and knowledge for this unit and confirm that I am ready for assessment.</p>

## 4.3 Assessment mapping

CHCAOD006 Provide interventions for people with alcohol and other drugs issues, Release 1

Unit of competency	Part A – Questions	Part B – Case study questions	Practical placement
<b>Element 1: Prepare for intervention</b>			
1.1 Interpret intervention requirements from the individual treatment plans	Q4	CS1	O1
1.2 Identify and organise support resources required for the intervention		CS1	O5
1.3 Plan the intervention, in line with client needs and treatment plan			O7
<b>Element 2: Confirm intervention requirements with client</b>			
2.1 Describe features of the intervention and how it can be used effectively			O11
2.2 Confirm client understanding of the intervention		CS2	O12
2.3 Report any misunderstanding or confusion experienced by the client to a supervisor			O13
2.4 Obtain consent before commencing the intervention			O14
<b>Element 3: Conduct intervention</b>			
3.1 Guide and support the client to participate in the intervention as defined in the treatment plan		CS3, CS4	O15



## 4.5 Completing the record of outcome

Once all required assessment tasks and options have been completed satisfactorily by the candidate, the final assessment record of outcome form must be completed.

This must be submitted to your training organisation's records administration as soon as possible after the final assessment tasks are completed and marked. An example is provided here.

### Record of outcome

<b>Training organisation name:</b>										
<b>Candidate name:</b>										
<b>Unit code and title:</b>	CHCAOD006 Provide interventions for people with alcohol and other drugs issues, Release 1									
<b>Assessor name:</b>										
<b>Assessor email:</b>										
<b>Assessor phone number:</b>										
<b>Assessment tasks:</b>	<table><tr><th></th><th>Satisfactorily completed</th></tr><tr><td>Part A – Questions</td><td><input type="checkbox"/></td></tr><tr><td>Part B – Case study questions</td><td><input type="checkbox"/></td></tr><tr><td>Practical placement</td><td><input type="checkbox"/></td></tr></table>			Satisfactorily completed	Part A – Questions	<input type="checkbox"/>	Part B – Case study questions	<input type="checkbox"/>	Practical placement	<input type="checkbox"/>
	Satisfactorily completed									
Part A – Questions	<input type="checkbox"/>									
Part B – Case study questions	<input type="checkbox"/>									
Practical placement	<input type="checkbox"/>									
<b>Declaration:</b>	<p>In completing this assessment, I confirm that the candidate has demonstrated all unit outcomes through consistent and repeated application of skills and knowledge with competent performance demonstrated in multiple instances over a period of time.</p> <p>Evidence collected has been confirmed as:</p>									