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Section 1: Meeting VET sector requirements

Training organisations have a range of requirements that they must meet in developing and implementing quality training and assessment strategies and practices for course programs. As a trainer, you also have a range of requirements that must be considered when implementing programs for your specific group of learners.

1.1 How Aspire's resources assist in meeting requirements

The following section outlines a range of VET sector requirements and how Aspire's resources may assist you and your training organisation in implementing a quality learning experience.

VET sector requirement	Aspire's approach
Australian Qualifications Framework The Australian Qualifications Framework is the national policy for regulated qualifications in the Australian education and training system. The AQF incorporates the quality assured qualifications from each education and training sector into a single comprehensive national qualifications framework. You and your training organisation must be aware of the requirements of the relevant AQF qualification or course requirements, from the endorsed training package, as you implement course delivery.	Aspire's learning resources, practice tasks and learning checkpoints have been pitched at a level suitable for the unit of competency and the qualifications for which it is relevant, based on the specifications in the Australian Qualifications Framework (AQF) (Second edition, January 2013). For more information regarding these specifications, and to download the Australian Qualifications Framework, visit the AQF website at: www.aqf.edu.au .
Volume of learning When developing training and assessment strategies for this unit and the qualification for which it is relevant, you and your training organisation must take into account the volume of learning requirements as defined by the Australian Qualifications Framework. An explanation of volume of learning can be accessed at: www.aqf.edu.au/wp-content/uploads/2013/06/Volume-of-Learning-Explanation.pdf	Aspire ensures that each unit of competency is covered completely and in depth in both the learning content and the assessment. This approach will help you meet volume of learning requirements as you develop your training and assessment strategies.

Section 2: Unit of competency information

2.1 Unit of competency

CHCMHS004 Work collaboratively with the care network and other services

Modification history

Release	Comments
Release 1	This version was released in <i>CHC Community Services Training Package release 2.0</i> and meets the requirements of the 2012 Standards for Training Packages. New unit.

Application

This unit describes the skills knowledge required to work collaboratively with the care network and other potential services for a person with mental illness. This work provides a recovery oriented practice approach, involving a variety of health and community service professionals working collaboratively with the person and their care network.

This unit applies to work with people living with mental illness in a range of community services work contexts.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standard and industry codes of practice.

2.2 Unit of competency assessment requirements

Assessment Requirements for CHCMHS004 Work collaboratively with the care network and other services

Modification History

Release	Comments
Release 1	This version was released in CHC Community Services Training Package release 2.0 and meets the requirements of the 2012 Standards for Training Packages. New unit.
Performance Evidence	<p>The candidate must show evidence of the ability to complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the job role. There must be evidence that the candidate has:</p> <ul style="list-style-type: none"> worked collaboratively with at least 3 different people with mental illness to meet recovery goals performed the activities outlined in the performance criteria of this unit during a period of at least 80 hours of work
Knowledge Evidence	<p>The candidate must be able to demonstrate essential knowledge required to effectively do the task outlined in elements and performance criteria of this unit, manage the task and manage contingencies in the context of the work role. This includes knowledge of:</p> <ul style="list-style-type: none"> legal and ethical considerations (international, national, state/territory and local) for mental health work, and how these are applied in organisations and individual practice: <ul style="list-style-type: none"> codes of practice discrimination dignity of risk duty of care human rights mandatory reporting practice standards privacy, confidentiality and disclosure policy frameworks records management rights and responsibilities of workers, employers and

3.2 Learning mapping

CHCMHS004 Work collaboratively with the care network and other services, Release 1

Unit of competency	Content	Practice tasks	Learning checkpoint
Element 1: Identify and build resilience and capacity in the person's care network and community of choice	Topic 1: Identify and build resilience and capacity in the care network	n/a	n/a
1.1 Work collaboratively to identify the scope and membership of the person's care network and their community of choice	1A Identify scope and membership of care network and community	1	LC 1: Part B 1, 2,
1.2 Work with the person with mental illness to clarify the roles and importance of members of the care network and determine their potential to positively impact the life of the person	1B Clarify roles and importance of care network and determine positive impacts	2	LC 1: Part B 19, 20, 21, 22
1.3 Work collaboratively with the person to identify the potential to expand or strengthen the care network, or increase their participation in their community of choice	1C Expand or strengthen care network and increase community participation	3	LC 1: Part A 5
1.4 Provide support, information or other actions to assist the person to uphold their rights, build resilience and capacity in their network, as required	1D Assist the person uphold their rights and build resilience and capacity in their network	4	LC 1: Part A 14
Element 2: Develop and maintain effective working relationships with other services and programs	Topic 2: Develop effective working relationships with other services	n/a	n/a
2.1 Establish networks and local contacts to maximise availability of service options so a person's needs can be holistically met	2A Establish networks to increase service options	5	LC 2: Part B 1, 2, 3

Final assessment tasks

The final assessment provided in Aspire's print learner guide or online resource includes an overview that is laid out as follows (or similar):

To demonstrate your competency using this final assessment you must successfully complete four assessment tasks.

<p>Complete the following task</p>	<ul style="list-style-type: none"> • Part A – Questioning You will demonstrate a sound knowledge of the unit requirements in your responses. • Part B – Case study questions You will demonstrate a sound knowledge of the unit requirements in your responses. • Part C – Observation You will demonstrate your skills and knowledge in a simulated workplace environment.
<p>Refer to the Aspire <i>Practical placement logbook</i> for this unit</p>	<ul style="list-style-type: none"> • Practical placement Your performance will be assessed in the workplace.

Please note that Part C is only included where the Assessment requirements for the unit of competency specify aspects of performance evidence that must be demonstrated in a simulated environment before practical placement. In all other cases, observation tasks have been incorporated into the practical placement assessment. Please refer to Aspire's *Practical placement logbook – User guide* for further information.

How to use the assessment plan

Once assessment tasks and options have been discussed with the candidate, required and preferred tasks should be selected and documented in the assessment plan. An example of the assessment plan is provided here.

Assessment plan	
Training organisation name:	
Candidate name:	
Phone number:	
Date:	
Email:	
Assessor name:	
Unit of competency:	CHCMHS004 Work collaboratively with the care network and other services Release 1
Assessment tasks to be undertaken:	<input type="checkbox"/> Part A – Questions <input type="checkbox"/> Part B – Case study questions <input type="checkbox"/> Practical placement
Ready for assessment declaration:	<p>I confirm that the purpose and procedures of this assessment have been clearly explained to me. I have been consulted about any special needs I might have in relation to the assessment process. The criteria to be used for this assessment have been discussed with me, as have the consequences and possible outcomes of the assessment.</p> <p>I have accessed and understand general assessment information as provided by my training organisation.</p> <p>I have been given fair notice of the date, time, venue and other arrangements for this assessment. I have completed a self-assessment of my performance of the skills and knowledge for this unit and confirm that I am ready for assessment.</p>

4.3 Assessment mapping

CHCMHS004 Work collaboratively with the care network and other services, Release 1

Unit of competency	Part A – Questions	Part B – Case study questions	Practical placement
Element 1: Identify and build resilience and capacity in the person's care network and community of choice			
1.1 Work collaboratively to identify the scope and membership of the person's care network and their community of choice		CS1	O1
1.2 Work with the person with mental illness to clarify the roles and importance of members of the care network and determine their potential to positively impact the life of the person	Q22	CS3	O6
1.3 Work collaboratively with the person to identify the potential to expand or strengthen the care network, or increase their participation in their community of choice	Q32	CS8	O7
1.4 Provide support, information or other actions to assist the person to uphold their rights, build resilience and capacity in their network, as required	Q33	CS9	O9
Element 2: Develop and maintain effective working relationships with other services and programs			
2.1 Establish networks and local contacts to maximise availability of service options so a person's needs can be holistically met	Q42		O11
2.2 Gather and review information about local services to identify benefits and limitations of available service options and their possible contribution to the recovery process	Q43, Q44	CS10	O12